



CORPORATE SUITE BOOKING FORM

Experience Premium Trackside Hospitality!

Elevate your event day with a private, air-conditioned Corporate Suite, offering exceptional comfort and prime viewing for you and your guests. Enjoy the atmosphere, the action, and the exclusivity that only a Corporate Suite can deliver.

Each suite accommodates up to 12 guests, making it the perfect setting for client hosting, team rewards, or an unforgettable day out with friends.

Please note that spectator tickets are not included and must be purchased online or at the gate upon entry.

Catering and beverage packages are not available for Corporate Suites at this event; however, guests are welcome to purchase food and drinks from vendors throughout the venue. Strictly NO BYO alcohol.

Booking Instructions

To request your Corporate Suite booking, please complete this form and return it to:

admin@willowbankraceway.com.au

WRI will provide written confirmation of your booking. The total fee payable must be finalised upon receipt of invoice.

Part A – Business Details					
Contact Name					
Company Name				ABN:	
Address					
Suburb		State		Postcode	
Mobile				Email:	

ONE DAY SUITE REQUEST

ONE DAY SUITE REQUEST	NOMINATE DAY	Cost per Suite (including GST)
ONE DAY BOOKING – 12 people	THURSDAY FRIDAY SATURDAY	\$ 300.00

Part B - Declaration			
I acknowledge that the above information is true and correct. I acknowledge that the corporate suite is not secured until Willowbank Raceway Incorporated confirms in writing total suite fee is paid by Invoice. I acknowledge that the balance payable prior to the event. I acknowledge that I am authorised to act on behalf of the organisation and business. I acknowledge and agree to the Corporate Suite Bookings terms and conditions.			
Name (please print)			
Signature		Date	/ /

WILLOWBANK RACEWAY INC.

Corporate Suite Bookings – Terms and Conditions

1.0 Introduction

These Terms and Conditions govern all Corporate Suite bookings at Willowbank Raceway Inc. ("WRI"). The company and/or individuals making the booking are referred to as the "Corporate Booking Holder".

2.0 Booking Conditions

2.1 Confirmed Bookings and Payment

Upon receipt of a booking request, WRI will issue written confirmation. The payment plan will commence immediately, and the required deposit must be processed via the nominated payment method to secure the booking.

2.2 Suite or Table Allocation

Bookings are processed on a first-come, first-served basis. While preferences will be considered, final allocation is at the sole discretion of WRI management. Once confirmed, suite/table details and event entry tickets (eTickets) will be issued.

2.3 Cancellation by Corporate Booking Holder

- Cancellations within 14 days of the event are non-refundable.
- Cancellations 15 days or more prior to the event will receive a 90% refund of site and entry fees.

All cancellations must be submitted to WRI in writing.

2.4 Cancellation by WRI

WRI may cancel the event without notice if patron safety is at risk.

- If cancellation occurs before the advertised opening time, Corporate Bookings will receive a 90% refund.
- If cancellation occurs after the event has commenced, no refund will apply.

By proceeding with the booking, the Corporate Booking Holder accepts these terms and waives any claim for loss or damage arising from such cancellation.

2.5 Corporate Suite Inclusions

Inclusions for Corporate Suite bookings are outlined in Appendix A.

2.6 Non-Attendance

Failure to attend the event without prior written cancellation will result in no refund.

2.7 Resale or Transfer

Corporate Bookings may not be resold or transferred under any circumstances.

2.8 Amendments to Conditions

WRI may amend these Terms and Conditions at any time. Reasonable efforts will be made to notify Corporate Booking Holders of any changes.

3.0 Conduct and Compliance

3.1 Smoking

Smoking is prohibited inside all WRI buildings. Patrons must use designated smoking areas.

3.2 Unacceptable Behaviour and Damage

Obscene, disorderly behaviour or property damage will not be tolerated. WRI reserves the right to remove offenders, and any associated costs will be charged to the Corporate Booking Holder.

3.3 Vehicle Access

Corporate Booking Holders and their guests must comply with all vehicle access directions issued by WRI management.

3.4 Privacy

Personal information collected by WRI is used for booking administration and other lawful, regulatory, and safety purposes.

3.5 Breaches

Any person breaching these Terms and Conditions may be removed from the facility.

3.6 Disputes

Any dispute regarding the interpretation of these Terms and Conditions will be determined by WRI management, whose decision is final.

3.7 GST

All fees and charges are subject to GST and are inclusive of GST unless otherwise stated.

Appendix A – Corporate Bookings Inclusions

Corporate Suite Package

- Valid for the date of the Corporate Suite booking